**委任状サンプル**

[ LETTERHEAD ]

 Date :

To : （受任業者名）

Subject : Power of Attorney for Contract / Order / Invoice No……..

（委任企業名）hereby designates（受任企業名）as its representative to perform the following:

1. The execution of export proceedings
2. The preparation and execution of declaration documents (commercial invoice, packing list, certificate of origin etc.)
3. All declarations must be done with the exporter’s title of “受任企業名 on behalf of 委任企業名”

The power of Attorney shall become effective from the date above.

 （委任企業名）

 ( Signature )

 （サイナーの名前）